

**WALSH COUNTY JOB DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS MEETING**

Meeting Held at Park River City Office and via Zoom
November 2nd, 2022 – 6:00 p.m.

DIRECTORS PRESENT: Julie Gemmill, Ernie Barta, Diana Hahn, Lawrence Burianek, Terri Gorder, Mary Dvorak, Lucas Kelley, Matt Beneda, Wanda Lee, Jeane Flaten, Greg Young, and Jeff Moen.

DIRECTORS ABSENT: Kyle Halvorson.

ADMINISTRATIVE DETAILS

CALL TO ORDER: Gemmill called the Board of Directors meeting to order at 6:00 p.m.

MINUTES: Minutes from the October 4th, 2022 meeting were presented for approval. Dvorak made a motion to approve the minutes. Flaten seconded the motion. Motion carried.

ADDITIONS TO THE AGENDA: RWIP fiscal agent.

BILLS: Expenses incurred since the last meeting were presented for approval. Flaten made a motion to approve the bills. Young seconded the motion, and it unanimously carried. Expenses and deposits from July 7th, 2022 through November 2nd, 2022 are attached.

COMPENSATION REVIEW: A subcommittee presented a proposal for compensation for the JDA director beginning in 2022. Moen proposed a 6% increase plus \$4400 for extra duties for a total of \$62,700/annually. Roll call vote: in favor (5) - Young, Gorder, Flaten, Hahn, and Moen, opposed (6) – Dvorak, Barta, Kelley, Burianek, Beneda, and Lee. Motion failed. Dvorak motioned for an additional \$4400 for extra duties, seconded by Moen. After roll call vote, motion carries unanimously. After the review was completed, French was called to join the meeting.

REQUESTS FOR FUNDS

WALSH COUNTY SHERRIF'S OFFICE: Request for donation for a child safety prevention education program. No motion was made.

GRAFTON PUBLIC SCHOOL: Request for donation from Grafton Public School for the Dry After-Prom Party. No motion was made.

SMALL BUSINESS DEVELOPMENT CENTERS: WCJDA typically makes an annual donation of \$1200 to the SBDC. Dvorak made the motion to contribute \$1200 to SBDC. Seconded by Hahn. Motion carries.

OLD BUSINESS

MILL/BUDGET UPDATE: WC JDA received 4 mills for the 2023 budget period.

LEGISLATIVE OPEN FORUM: Decent turnout for this although might reconsider including District 20 in two years due to low interested and turnout.

MARKETPLACE FOR KIDS: Event happened October 18th in Cavalier and had a great turnout of students participating. French and Jenny Dusek (from Grafton City) presented a class together when someone was unable to show up last minute.

MANUFACTURING DAY UPDATE: French was at Harriston Industries for Manufacturing Day on October 27th. Had a great turnout of 7th graders.

NEW BUSINESS

QUARTER 3 LOAN UPDATE: All loans are current except Eastside Diner loan.

RWIP FISCAL AGENT: With the upcoming release of RWIP Grant dollars, it needs to be determined who will sign the contact with the ND State. Dvorak motioned for French to be the fiscal agent for the RWIP Grant. Seconded by Flaten. Motion carried.

ANNOUNCEMENTS/COMMENTS: None

ADJOURNMENT: Young made a motion to adjourn. The meeting adjourned at 7:15 p.m.

Reported by,

Signed,

Angelle French
Director

Julie Gemmill
Chair