

**PROCEEDINGS OF THE BOARD OF WALSH COUNTY COMMISSIONERS  
May 21, 2024**

May 21, 2024– 9:00 a.m.

Members present: Chair Anderson, Commissioner Brintnell, Suda, Barta, and Skorheim

At 9:00 am the Pledge of Allegiance was recited.

The meeting was called to order and bills were reviewed.

**Barta moved to approve the May 7, 2024 minutes and monthly bills, seconded by Suda. All voted in favor.**

Dustin Slaamod, representing the City of Park River, presented an easement for burying electrical cable on the county's property. **Brintnell made a motion to allow the City of Park River to bury the electrical cable and give them a 20' easement, seconded by Skorheim.** All voted in favor; motion approved.

Commissioner Brintnell gave an update on the Department Head meeting that she attended.

Katie Thompson, Extension Officer, appeared for the following:

- A proposal from Keith's Security World for the extension office and fair building was reviewed. **Skorheim made a motion to approve the \$3,087.34 proposal from Keith's Security World, seconded by Suda.** All voted in favor; motion approved.
- An update was given on the windows at the extension office.

Jason Johnston, Highway Superintendent, appeared for the following:

- Presented a service agreement from KLJ for a campus topographic survey in the amount of \$16,000, to be paid out of Building & Grounds Capital Outlay. Barta made a motion to approve the agreement, seconded by Brintnell. After a discussion, a second bid was requested. Motion rescinded.
- An update was given on the current projects for the highway department.
- Jason discussed the intentions of the county in regards to their Right-of-Way Policy.

Commissioner Barta excused himself from the meeting.

Commissioner Skorheim gave an update on the Planning and Zoning meeting that was held recently. Kit Midgarden's 4-year term on the Planning and Zoning Committee expires and Allen Zidon is interested in the Planning and Zoning Committee. **Skorheim made a motion to reappoint Kit Midgarden for a 4-year term and appoint Allen Zidon for the 1-year unexpired vacant term, seconded by Brintnell.** All voted in favor; motion approved.

Kristi Quibell, Auditor, appeared for the following:

- Kristi presented the commissioners with a new fund specific for Treasurer Checks. This fund will be used as an in and out account for any non-county funds. The new fund number will be 8018. **Brintnell made a motion to approve creating a Treasurer Checks Fund (8018), seconded by Suda.** All voted in favor; motion approved.
- Kristi reported that Neysa Oliver has accepted the Treasurer Deputy II position and will start on May 28, 2024.

Tanya Wieler, HR Consultant, appeared for the following:

- Community volunteering during work hours was addressed since the county does not have a policy in place at this time. Tanya presented a draft of a Community Volunteer Work and after some adjustments were made **Suda made a motion to approve this as the first reading of the volunteer work policy, seconded by Brintnell.** All voted in favor; motion approved.
- Paying out sick leave was discussed. After multiple scenarios were presented, it was decided to review with the Department Heads to see how to proceed.
- Tanya discussed the COLA for the 2025 budget season. It was decided that Tanya would present the commissioners with the financial impact a 1%, 1.5%, and 2% COLA increase would have on the county.

Budget meetings have been scheduled for June 25, 2024, July 8, 2024, and the morning of July 9, 2024 if needed.

Meeting adjourned at 10:30 am

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Karen Anderson, Chair

Attest:

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Kristi Quibell  
Auditor